



Timeline Discount/Rebate Program Activities

An outline of the activities that occur throughout the alternative rating program enrollment periods for both private and public state-funded employers.

ACTIVITY DATES TO REMEMBER

Private Employers

Month(s)	Activity
March - October	Employer completes and submits AC-3 (Temporary Authorization to Review information form).
April - October	CompManagement reviews information and performs analysis for program eligibility and maximum program savings including compatibility with other programs.
May - October	CompManagement mails analysis results with enrollment application (if applicable).
Monday before Thanksgiving	BWC's deadline to submit all Group Rating program enrollment applications. Applications must be received in our office prior to this date to be included on the group roster.
Last Business Day of January	BWC's deadline to enroll in the following programs: Group Retrospective Rating, Deductible, Individual Retrospective Rating and One Claim Program.
Last Business Day of May	BWC's deadline to enroll in the following programs: Drug Free Safety Program, Industry Specific Safety Program and Transitional Work Bonus.
July 1	New group rates are effective.

Public Employers

Month(s)	Activity
November - April	Employer completes and submits AC-3 (Temporary Authorization to Review information form).
January - April	CompManagement reviews information and performs analysis for program eligibility and maximum program savings including compatibility with other programs.
February - April	CompManagement mails analysis results with enrollment application (if applicable).
Last Business Day of May	BWC's deadline to submit all Group Rating program enrollment applications. Applications must be received in our office prior to this date to be included on the group roster.
Last Business Day of July	BWC's deadline to enroll in the following programs: Group Retrospective Rating, Deductible, Individual Retrospective Rating and One Claim Program.
Last Business Day of November	BWC's deadline to enroll in the following programs: Drug Free Safety Program, Industry Specific Safety Program and Transitional Work Bonus.
January 1	New group rates are effective.